



Lavon Economic Development Corporation Meeting Minutes July 11, 2016

I. MEETING CALLED TO ORDER AT 7:04pm BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT

Members Present:

Place One	Kay Wright
Place Two	Chris Kane
Place Three	Bill Sargent
Place Four	Jimmie Catravas
Place Five	Leticia Harrison
Place Six	Linda Jangula
Place Seven	David Piekarski

Liaison: Vicki Sanson

Members Absent:

Staff Present:

Executive Director:

Visitors:

Micki Hollien

Pam Mundo

Gene Jangula

Quorum is present

II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE

III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION

IV. ITEMS OF INTEREST AND COMMUNICATION

- *Next Business Card Exchange is July 19th*
- *Time Warner Cable in Grand Heritage phase I almost complete*
- *Suggested to look into "Next Door" web site as a social media for the LEDC*
- *July 16th Copeville Community United Methodist Church is doing a food distribution*



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V. CONSENT AGENDA

Approval of June 27, 2016 Economic Development Board Meeting minutes

- *VP Kane made motion to accept the minutes*
- *Director Sargent seconded the motion*
- *Accepted by directors Catravas, Harrison, Kane, Jangula, Sargent, Piekarski & Wright*
- *Vote carried*

VI. PUBLIC RECOGNITION - None

VII. PUBLIC COMMENTS

The Lavon City Council approved the reappointment of LEDC board members whose terms expired for seats 1, Kay Wright; 3, Bill Sargent; 5, Leticia Harrison and 7, David Piekarski

VIII. ITEMS FOR DISCUSSION

A. The Economic Development Corporation Board to discuss and prepare an EDC budget for 2016-17

- *Discussion was held on proposed sales tax revenue for 2016-2017. Recommended to stay at \$70,000 level but review in next month for adjustment to \$75,000.*
- *Line item 4-2 Non-Capital Tech Quip and Svc and Web Site to move from Consulting to Operations in budget*
- *Total Operations to include General Operations, Consulting and Equipment.*
- *Need to review other options to replacing One Drive*
- *Promotional expenditures will stand along as an important LEDC responsibility.*
- *Capital projects to include Repayment of Loan(3rd year of 5) for sewer line in Lavon Business Park, Monument Sign Construction, Zoning Ordinance Update, Infrastructure projects.*



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B. The Economic Development Corporation Board to discuss prospect updates

- *Lake Road possibility of an 8,000 sf bldg. for retail to open by football season of '17. Incentive request for grant for sewer line*
- *Possible 400 acre residential on FM 2755, owned by Reynolds family.*
- *Pretreatment ordinance for waste entering the City sanitary sewer system is going to City Council soon.*
- *A convenience store is interested in going in on SH205*

C. The Economic Development Corporation Board to discuss American Express Small Business Saturday

- *Check with student groups needing to have hours to help*
- *Approach the Lavon Area Chamber to see if they are interested in participating*

D. The Economic Development Corporation Board to discuss Micki Hollien's commission as a notary public

- *Announcement was provided, by President Kay Wright, that Administrative Services, Micki Hollien's has completed her training and is now a Commissioned Notary Public and can provide these services to the LEDC. and the public in general.*

E. The Economic Development Corporation Board to discuss an update on the audit preparation

- *President Wright said that she was pleased that the audit preparation had been handled well by the staff and that the audit materials were provided to the auditors in a timely fashion and that the financial records and accounts are in excellent order at the LEDC office.*



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IX. ITEMS FOR CONSIDERATION AND ACTION

NONE

X. SETTING FUTURE MEETINGS AND AGENDAS

Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.

BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:10pm

Duly passed and approved on this 8 day of Aug, 2016

Attest:



Jimmie Catravas, Secretary



Kay Wright, Board President