



# **Lavon Economic Development Corporation Meeting Minutes June 8, 2015**

## **I. MEETING CALLED TO ORDER AT 7:02 BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

Members Present:

Place One	Kay Wright
Place Five	Charlie Allen
Place Four	Jimmie Catravas
Place Six	Paul Lemon
Place Seven	David Piekarski

Members Absent:

Place Two	Chris Kane
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Liaison:		Mayor Teske
Staff Present:	absent	Micki Hollien
Executive Director:		Pam Mundo
Visitors:		

Quorum is present

## **II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD VICE PRESIDENT KANE LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

## **III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD VICE PRESIDENT KANE LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

## **IV. ITEMS OF INTEREST AND COMMUNICATION**

## **V. CONSENT AGENDA**

Approval of May 11, 2015 Economic Development Board meeting.

**Tabled**

- VI. PUBLIC RECOGNITION - None**
- VII. PUBLIC COMMENTS - None**
- VIII. ITEMS FOR DISCUSSION**



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## **A. The Economic Development Corporation Board to have a discussion updating prospect and proposed activity**

- *Discussions held regarding the moving forward of a 12,000 sf bldg. as well as the dental office*
- *Phase II of sanitary sewer line complete except for final inspection*
- *The 200 acre prospective buyer is negotiating with seller with no final sale yet negotiated*

## **B. The Economic Development Corporation Board to further discuss plans for the July 4<sup>th</sup> breakfast**

- *Discussions held and the breakfast will start at 9am*
- *Press release needs to be assembled and sent to local newspapers*
- *Everyone encouraged to bring water and juice to share as well as plates and plastic ware and your own chair*

## **C. The Economic Development Corporation Board to discuss the first month handling of administrative services**

- *Pam Mundo reported that Mundo & Associates Inc, has prepared the appropriate documents and procedures for the hiring and payment for Administrative Services*
- *Micki received her payment on time*
- *The process or changeover seems to have worked well*

## **D. The Economic Development Corporation Board to have a discussion with Mundo & Associates on the**



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## results to date on the Sports Complex questionnaire

- *Pam Mundo presented responses to date being about 126 responses from the 1,200 surveys sent out.*
- *There were 57 electronic returns with the remainder being returned paper responses*
- *It is important for Lavon to provide parks and etc by 82% of the respondents*
- *Households support use of user fees with 60% responding yes and households support use of general funds with responders voting yes at 66%*
- *Top recreational facilities were children's playground, walking/jogging trails and baseball/softball fields*
- *Seniors want dog parks, also*
- *The survey ends June 15<sup>th</sup>*

## **E. The Economic Development Corporation Board to have a discussion on any updates on internet progress**

- *Paul Lemon and Mayor Teske reported that there is renewed interest by the provider of fiber to begin in Lavon utilizing the older conduit to pull through the new fiber.*
- *They would have to charge about \$300 per household to cover the cost for about 200 in the Bentley Farms area and a possible EDC subsidy of 50% of the cost would be helpful*

## **F. The Economic Development Corporation Board to have a discussion needs for computer updates, possible replacement with iPads and other**



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## **considerations for budget planning for the next budget**

*Discussion was held about the budget for the next fiscal year having to be increased about \$6,000 to \$7,000 to replace 3 of the Board computers and to provide for virus software and other software and computer needs*

## **IX. ITEMS FOR CONSIDERATION AND ACTION**

### **A. The Economic Development Corporation Board to consider and act on appointment/reappointment of directors and sending recommendations to city council**

*Piekarski made motion to:  
Reappointment Directors Chris Kane, Jimmie Catravas and Paul Lemon to positions 2,4 and 6*

- *Allen seconded*
- *5 approved: Allen, Catravas, Lemon, Piekarski and Wright*
- *Vote carried*
- *No action was taken on filing vacancy left with the resigning of Kent Hembree*

### **B. The Economic Development Corporation Board to consider and act on developing a monthly report and communication with City Council on EDC activities**

- *Mundo agreed to prepare the report for the Council*
- *President Kay Wright said that she will attend the Council meeting to prepare the brief report and update*

**No Action was taken**



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**C. The Economic Development Corporation Board to consider and act on Sales Tax Training for June 26<sup>th</sup> in Richardson, consideration of inviting one Council member and one Planning & Zoning member to this training session**

- *The Board recommended that Micki Hollien to contact Councilmember and Mayor Protem, Jorge Calderon and planning & Zoning Commissioner, Vicki Sanson and ask if they would like to attend this training on behalf of the Board of Directors to provide the economic development information to other boards and to the City Council.*
- *The cost of the training is \$175.00 and can be paid out of existing budget*

**No Action was taken**

**D. The Economic Development Corporation Board to consider and act on the EDC sponsoring a workshop for Lavon Businesses for Red Cross Training with Certification for first aid, CPR and AED**

- *Kay Wright and Charlie Allen agreed to act as co-chairs for planning this business retention effort*
- *Recommended date would be in September*

**No Action was taken**

## **X. SETTING FUTURE MEETINGS AND AGENDAS**

**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**



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## **BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:24pm**

Duly passed and approved on this \_\_\_ day of \_\_\_\_\_, 2015

Attest:

\_\_\_\_\_  
Kay Wright, Board President

\_\_\_\_\_  
Micki Hollien, EDC Administrative Staff