



# Lavon Economic Development Corporation Meeting Agenda

P.O. Box 340 - 120 School Rd.  
Lavon, TX 75166 Ph. (214) 934-7190

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**Lavon City Hall  
120 School Rd  
Lavon, Texas**

**April 24, 2017**

**7:00 PM**

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## **NOTICE OF ATTENDANCE**

**NOTICE** is hereby given that members of the Lavon City Council, Lavon Planning and Zoning Commission, Tax Increment Financing Zone # 1 Board, and/or the Parks & Recreation and Infrastructure Facilities Commission may attend at the Lavon Economic Development Corporation Board Meeting on April 24, 2017 at 7:00PM held at the Lavon City Hall.

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- I. Presiding Officer to call the Economic Development Corporation Board meeting to order and announce that a quorum is present.**
- II. Presiding Officer to lead the Economic Development Corporation Board and visitors in the pledge of allegiance.**
- III. Invocation**
- IV. Items of interest and communications.**  
Members of the Economic Development Corporation Board have the opportunity to notify others of community events, functions and other activities.  
April 27 Chamber of Commerce Banquet  
April 24 Early voting begins.  
June 10 CWD X-treme Green Event
- V. Consent Agenda**  
Approval of the March 27, 2017 Economic Development Board meeting minutes\*
- VI. Public Comments**  
Citizens of Lavon, who wish to address the Economic Development Corporation Board, may discuss matters not on the agenda and who have not previously expressed to the Board a desire to discuss such matters. The only response from the Board can be to request these items be placed on a future agenda for action. There is a 3-minute time limit per person.
- VII. Items for discussion**



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- A. The Economic Development Corporation Board to discuss updates on the Small Business Bazaar on 5/20/17. (Wright)
- B. The Economic Development Corporation Board to discuss prospect updates. (Mundo)
- C. The Economic Development Corporation Board to discuss the Financials. (Sargent)
- D. The Economic Development Corporation Board to discuss options on the aerial maps.
- E. The Economic Development Corporation Board to discuss the upcoming audit. (Wright)

## VIII. Items for consideration and action

- A. No actions

## IX. Setting future meetings and agendas

The Economic Development Corporation Board members and staff may request items be placed on a future agenda or request a special meeting be called.

## X. Presiding Officer to adjourn the Economic Development Corporation Board meeting

### Notes to the Agenda:

1. Items marked with an \* are consent items considered to be non-controversial and will be voted on in one motion unless a Board member asks for separate discussion.
2. The Board may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Board reserves the right to recess into executive session under Sections 551.071 – 551.088 of the Texas Government Code (Texas Open Meetings Act) concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 843-4220 ext. 1#, two working days prior to the meeting so that appropriate arrangements can be made.

**This is to certify that I, Micki Hollien, posted this Agenda on the glass of the front door of City Hall at 120 School Road, facing the outside, the city's website at [www.cityoflavon.org](http://www.cityoflavon.org), the Lavon EDC website at [www.lavonedc.com](http://www.lavonedc.com) and on the city's bulletin board on or before April 21, 2017 by 7:00PM**

Micki Hollien Administrative Assistant:

*Micki Hollien*

POSTED THIS 21 DAY OF April, 2017, AT 12:00 ~~A~~ P.M.



# Lavon Economic Development Corporation Meeting Minutes March 27, 2017

## **I. MEETING CALLED TO ORDER AT 7:01pm BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

*Members Present:*

Place One	Kay Wright
Place Two	Chris Kane
Place Four	Jimmie Catravas
Place Five	John Balfour
Place Six	Linda Jangula
Place Seven	David Piekarski-arrived 7:15pm

*Liaison* Vicki Sanson

*Members absent:* Place Three Bill Sargent

*Administrative Staff Present:* Micki Hollien

*Executive Director Present:* Pam Mundo

*Quorum is present*

## **II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD VICE PRESIDENT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

## **III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD VICE PRESIDENT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

## **IV. ITEMS OF INTEREST AND COMMUNICATION**

- *March 25<sup>th</sup> -CISD Indoor Drumline won "Best in show"*
- *April 1<sup>st</sup>- City Easter Egg Hunt*
- *April 8<sup>th</sup> -CISD Banquet*
- *April 27<sup>th</sup>-Chamber Banquet*
- *May 20<sup>th</sup>-Small Business Spring Bazaar*

## **V. CONSENT AGENDA**

**Approval of March 13, 2017 Economic Development Board Meeting minutes**



# Lavon Economic Development Corporation Meeting Minutes

## March 27, 2017

- *Director Catravas made motion to approve the Minutes*
  - *Seconded by Director Jangula*
  - *Accepted by all directors present*
  - *Vote carried*

### **VI. PUBLIC COMMENTS - none**

### **VII. ITEMS FOR DISCUSSION**

#### **A. The Economic Development Corporation Board to continue updates on the Small Business Bazaar on 5/20/17 including flyers**

- *The EDC paid for the flyers to be printed and folded and the EDC staff and board member Jangula stuffed them in the monthly trash bill at no extra cost to the mailing*
- *Discussed purchasing banners without dates to be used again*

#### **B. The Economic Development Corporation to discuss updates on the Park Bond proposal and City Hall meeting**

- *Very informative meeting but low turnout*
- *City is going to go door-to-door to discuss one on one with citizens*

#### **C. The Economic Development Corporation Board to discuss prospect updates**

- *John Main is working with the prospect regarding his building that is going through financing at this time*
- *Continuing discussions on the 200 acres*

#### **D. The Economic Development Corporation Board to discuss the financials**

*Although revenue was lower this month the EDC's budget is still on track as to where we should be*



# **Lavon Economic Development Corporation Meeting Minutes March 27, 2017**

## **E. The Economic Development Corporation Board to discuss options on the aerial map**

*Still an on-going discussion at this time*

## **VIII. ITEMS FOR CONSIDERATION AND ACTION**

*None at this time*

### **SETTING FUTURE MEETINGS AND AGENDAS**

**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**

### **BOARD VICE PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:09pm**

Duly passed and approved on this \_\_\_ day of \_\_\_\_\_, 2017

Attest:

\_\_\_\_\_  
Kay Wright, Board President

\_\_\_\_\_  
Jimmie Catravas, Secretary

2017

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
30	1	2 7pm-City Council	3	4 11:30am-Chamber	5	6
7	8 7pm-EDC	9 7pm-Parks	10	11	12	13
14	15	16 7:30am-BCE 7pm-City Council	17	18	19	20 Spring Bazaar 7 Loaves
21	22 7pm-EDC	23 7pm-P&Z	24	25	26	27
28	29	30	31	1	2	3
4	5	NOTES: Lavon EDC/Chamber... <u>May 20th</u> -Small Business Bazaar noon-5pm, 10am-set up				



**REGISTRATION-Spring Bazaar-May 20 2017**

		NOT PAID YET					Park Pavillion		Gym			
Name of Business	Name of Registrant	Address	City	Zip	Cell Phone	Email	10 x 10	6 x 8	Paid	Table ordered?	Booth Number	
Tea Party in a Basket	Vallie Campbell	1139 Rlling Mdw Dr	Lavon	75166	214-738-3620	<a href="mailto:vcampbell1209@gmail.com">vcampbell1209@gmail.com</a>		none	\$15-in			
Melissa Markle Photog.-2 booths-1 for Photos)	Melissa Markle	410 Grant Ln	Lavon	75166	214-489-7782	<a href="mailto:themarkleteam@gmail.com">themarkleteam@gmail.com</a>		1 (only)	\$40 in			
Dan's Woodworking	Dan McElwain	824 Rolling Meadow Dr	Lavon	75166	214-918-654	<a href="mailto:woodworkingbydanmcelwain@gmail.com">woodworkingbydanmcelwain@gmail.com</a>	1		\$25 out			
Farmersville Insurance-Lavon	Margaret Shaffer	PO Box 501	Josephine	75164	469-363-7383	<a href="mailto:mshaffer@live.com">mshaffer@live.com</a>	none		\$15-out			
Simply Elegant Design Studio	Vanessa Serra		Lavon	75166	407-719-4780	<a href="mailto:simplyelegantyou@yahoo.com">simplyelegantyou@yahoo.com</a>		none	\$15 in			
All About Jewelry	Melanie Toomey	PO Box 117	Lavon	75166	214-492-4371	<a href="mailto:mjs.toomey@gmail.com">mjs.toomey@gmail.com</a>		1	\$25 in			
(personal)	Kat Donnell	PO Box 5154 CR 597	armersvill	75442	972-429-1884	<a href="mailto:katdonnell@hotmail.com">katdonnell@hotmail.com</a>	1		OWES \$25			