



# Lavon Economic Development Corporation Meeting Minutes Dec 8, 2014

## **I. MEETING CALLED TO ORDER AT 7:01pm BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

Members Present:	Place One	Kay Wright
	Place Two	Chris Kane
	Place Four	Jimmie Catravas
	Place Five	Charlie Allen
	Place Seven	David Piekarski
Members Absent:	Place Three	Kent Hembree
	Place Six	Paul Lemon
Council Liaison:		Mayor Teske
Staff Present:		Micki Hollien
Executive Director:		Pam Mundo
Visitors:		

Quorum is present

## **II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

## **III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT, WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

## **IV. ITEMS OF INTEREST AND COMMUNICATION**

- President Wright's shoulder surgery is on Jan 14<sup>th</sup>
- City Xmas party is Dec 15<sup>th</sup> at 6:30pm
- Need chairman for TIFF Board
- Copeville had historical marker placed in Hwy 78

## **V. CONSENT AGENDA**

Approval of Oct 13, 27 and Nov 10, 2014  
Economic Development Board meeting minutes

- *Motion was made by Piekarski to accept all three minutes*
- *Kane seconded*



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- 5 approved: Allen, Catravas, Kane, Piekarski and Wright
- Vote passed by unanimous vote

### VI. PUBLIC RECOGNITION - None

### VII. PUBLIC COMMENTS - None

### VIII. ITEMS FOR DISCUSSION

#### A. The Economic Development Corporation Board to discuss board financials

*Discussed with no questions*

#### B. The Economic Development Corporation Board to report on the ICSC Texas Deal Making Trade show.

- *Many quality prospects visited the booth at the trade show*
- *Pam met with new Realtor, Dan Spika from HS Miller, for the Roark/Arnold property. This Realtor has a potential investor looking at the Roark/Arnold Property.*
- *The proposed plan included retail and Multifamily residential and single family residential.*
- *Members expressed concern over the proposed multi-family housing and the need of the community is a more rural density of housing.*

#### C. The Economic Development Corporation Board to make plans for January roundtable workshop to explore opportunities/changes/accomplishments 2014 and update the strategies for 2015 Strategic Plan

*Roundtable scheduled for Jan 26<sup>th</sup> at our second meeting of the month*

### X. ITEMS FOR CONSIDERATION AND ACTION



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**A. The Economic Development Corporation to consider and act on updates, recommendations and decisions regarding a Developers Agreement and Utility Easement with DPB Investments, LP Robert McGaughy Managing Member and an amendment to the Lavon Business Park Economic Incentive Agreement with Lavon Business Park, LLC, John Main, Managing Member**

- *Amendment to the Economic Incentive Agreement goes to Council for consideration.*
  - *Kane made motion to recommend to City Council to approve the Amendment to the Economic Incentive Agreement for Phase I.*
  - *Allen seconded the motion*
  - *5 approved: Allen, Catravas, Kane, Piekarski and Wright*
  - *Motion carried by unanimous vote*
  
- *Developers Agreement for Phase II. Note this agreement does not require City Council consideration. This is an agreement between the DPB Investments LP and the Lavon EDC.*
  - *Kane made motion for the Lavon EDC to approve the Developers Agreement for Phase II.*
  - *Allen seconded the motion*
  - *5 approved: Allen, Catravas, Kane, Piekarski and Wright*
  - *Motion carried by unanimous vote*
  
- *Utility Easement for City Council's consideration*
  - *Kane made motion to recommend to City Council to approve the Utility Easement Agreement*
  - *Allen seconded the motion*
  - *5 approved: Allen, Catravas, Kane, Piekarski and Wright*
  - *Motion carried by unanimous vote*



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**B. The Economic Development Corporation to consider and act on updates, recommendation and decisions regarding an agreement for clerical and coordinative administrative services with Micki Hollien**

*A discussion was held, No action taken*

**C. The Economic Development Corporation Board to act on recommendations for City Council to consider amending the Lavon EDC Budget for increasing the “non-capital tech equipment service” from \$1500.00 to \$3,000.00 and decreasing the reserves for additional projects from \$68,920.00 to \$67,420.00 and any budget adjustments related to the cost of clerical and coordinative services**

- *Kane made motion to approve budget amendment and recommend City Council’s consideration and approval.*
- *Piekarski seconded*
- *Approved by Allen, Catravas, Kane, Piekarski and Wright*
- *Motion carried by unanimous vote*

## **XI. SETTING FUTURE MEETINGS AND AGENDAS**

**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**

## **BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:14pm**

Duly passed and approved on this \_\_\_ day of \_\_\_\_\_, 2014

Attest:

\_\_\_\_\_  
Kay Wright, Board President

\_\_\_\_\_  
Micki Hollien, EDC Administrative Staff