



# **Lavon Economic Development Corporation Meeting Minutes Nov 10, 2014**

## **I. MEETING CALLED TO ORDER AT 7:00pm BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

Members Present: Place One Kay Wright  
Place Two Chris Kane  
Place Four Jimmie Catravas  
Place Five Charlie Allen  
Place Six Paul Lemon  
Place Seven David Piekarski left 7:31pm

Members Absent: Place Three Kent Hembree

Staff Present: Micki Hollien  
Executive Director: Pam Mundo  
Visitors:

Quorum is present

## **II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

## **III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT, WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

## **IV. ITEMS OF INTEREST AND COMMUNICATION**

- Volleyball season completed
- Braves football play-off this Thursday

## **V. CONSENT AGENDA**

Approval of Oct 27, 2014 Economic Development Board meeting minutes

*Tabled*



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## VI. PUBLIC RECOGNITION

*Paul Crabtree received recognition plaque for his services as treasurer for the past 3 years*

## VII. PUBLIC COMMENTS-none

## VIII. ITEMS FOR DISCUSSION

### A. The Economic Development Corporation Board to discuss board financials

*Discussed with no questions*

### B. The Economic Development Corporation Board to discuss spending and financial policies including but not limited to check writing, limit expenditures without board approval, limit on debit card expenditures, expenditures without paying sales taxes. Discussion includes putting a plan together for approval

- *Limit to certain amount of dollars spent*
- *Specific, line item exceptions*
- *No writing checks to ones self*
- *EIN for sales tax exemptions*

## IX. EXECUTIVE SESSION- start at 7:56pm

**Pursuant to Chapter 551 of the Texas Local Government Code, The Lavon Economic Development Corporation will now hold a closed executive session in accordance with the authority contained:**

- ### A. Section 551.071 is called to discuss and deliberate commercial or financial information from a potential business that is seeking to develop in the City of Lavon. The executive session will be used to deliberate an offer or other incentive to a business prospect for a location within Lavon in the general area of FM275



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*RECONVENE into open session with and discussion and/or actions resulting from the executive session - 8:15pm*

*No Action Taken*

### **X. ITEMS FOR CONSIDERATION AND ACTION**

**A. The Economic Development Corporation to consider and act on updates and decisions regarding a Developers Agreement with Robert McGaughey and an amendment to the Lavon Business Park Economic Incentive Agreement and recommendations to City Council in regard to the amendment to the Lavon Business Park economic Development Incentive Agreement and the Utility Easement with DPB Investments LP**

*No Action Taken*

**B. The Economic Development Corporation to consider and act approving the contract for Mundo & Associates for a 12 month period starting 12-1-14 at the monthly rate of \$2,000**

- *Piekarski made the motion to approve the agreement*
- *Allen seconded the motion*
- *6 approved: Allen, Catravas, Kane, Lemon Piekarski and Wright*
- *Motion carried by unanimous vote*

**C. The Economic Development Corporation to consider and act on amending the budget for the “non-capital tech equipment & services” from \$1,500 to \$3,000**

*Tabled*

### **XI. SETTING FUTURE MEETINGS AND AGENDAS**



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**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**

## **BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:17pm**

Duly passed and approved on this \_\_\_ day of \_\_\_\_\_, 2014

Attest:

\_\_\_\_\_  
Kay Wright, Board President

\_\_\_\_\_  
Micki Hollien, EDC Administrative Staff